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world of sage

▶ **Licence Application**
Sage X3 Help Sheet



This guide will take you through the process of applying a licence to Sage X3. The licence will need to be applied to each of the Syracuse hosts that you have to make sure that each instance is using the correct file.

1. Checking your hosts

You can check the number of hosts that you have via the front end of X3 in the following function: Administration > Servers > Hosts



As this is being done on one of our internal test systems there is only 1 host per system. However, your system may have multiple entries here



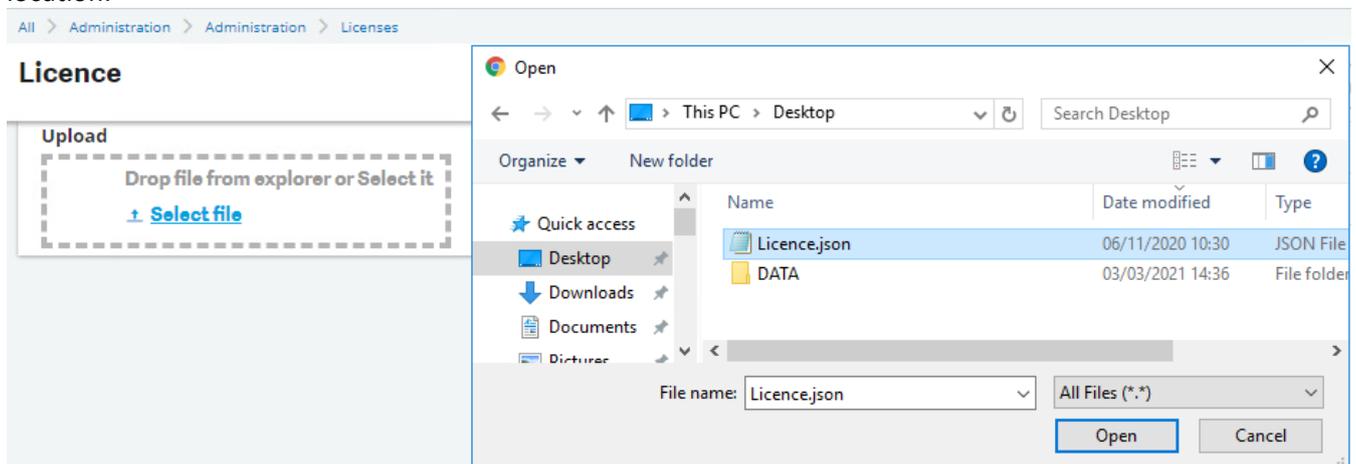
For each host shown in the screenshot above you'll need to connect onto the server via something like RDP or TeamViewer and go the following address: <http://localhost:8124/>. This ensures that you are connected to the local instance of Syracuse for the server that you're connected to.

2. Applying the Licence

Once logged into X3 you'll need to go to the following function: Administration > Licenses > License Upload.



From this function you can click on the 'Select File' option and choose the file from a local or network location:



Now that you have uploaded the file, you will need to click on the 'Load Licence' option on the right side of the page:



When you click this, you will get one of two pop-up messages at the top of the page. If the licence was applied successfully you will get an OK message:

OK!

You will now need to repeat this process on each of the hosts that were shown in the hosts function. If you experience any unexpected messages or issues with this process, please log a ticket with Hotdesk@datelgroup.com and a member of the support team will be able to assist you with this process.